

APEEJAY SCHOOL BHUBANESWAR

Ref. No:-CIR/012/2025-26

Date: 20-04-2026

CIRCULAR FOR ONLINE / VIRTUAL CLASSES WEF 21 APRIL 2026

Dear parents,
Greetings of the day!

With reference to Government directives closing the school due to extreme weather condition from 21 – 23 April 2026, School administration with its pro-active vision will switch over to Online Virtual Classes (OVC) as per previous year's practice. The intention / motive is to continue children's learning process and ensuring that there is "no learning gap" in their studies.

This is to apprise that with effect from **21 April, Tuesday** the school will be conducting the teaching-learning process through Online / Virtual mode. The classes will be through Google Meet as we did during the previous year. **The students should download the "Google Classroom App" from the Play Store.** The photograph of child (in school uniform) should be in his / her display picture (DP) for easy identification.

SN	CLASS	NUMBER OF ONLINE CLASSES PER DAY	TIMING
1	NUR - II	02	8:15 AM – 10:00 AM
2	III – V	03	8:15 AM – 11:00 AM
3	VI – VIII	04	8:15 AM – 12:00 NOON
4	IX - XII	05	8:15 AM – 1:00 PM

The time table will be shared today with subjects and timing. There is a gap of 15 minutes between each class so as to relax the child from constant screen time. Supervision by parents during OVC is desirable & essential (especially for grade Nur – VIII).

Furthermore, the online classes will commence for **NUR – XII**, from **21 April (Tuesday)** till **23 April 2026 (Thursday) initially** and as per new Government notification will keep you informed / updated in advance, for further changes.

School will share the students **email id and password today** so that students could attend the **OVC through Google Meet**. The main reason for providing email id and password is to ensure that there is **no security breach by outsiders**. **It's advisable to change child's password** and save it somewhere. Please don't share child's email-id and password with anyone as there are chances of malpractice / nuisance by outsiders.

School will share the PPT / PDF depicting the steps to login in an easy manner on 20 April, Monday. **Link for online classes will not be shared.** Hope you will understand and appreciate that school wants to implement a full proof online classes for its students.

Attendance of child is compulsory during OVC as the topics/contents taught will not be repeated again. However, on re-opening of school the topics/contents will be revised again.

Every teacher in school is well trained, qualified and experienced to handle offline and online classes with equal ease. School conducts numerous workshops (in-house, outside & CBSE) to keep faculty members updated & upgraded.

Nevertheless, in case of any issues, please feel free to **approach the class teacher** through WhatsApp message or email or telephone calls **between 5:00 - 6:00 pm only**. **Kindly don't disturb teachers during the online classes.**

Your unstinted cooperation will make it an effective system.

Warm regards
ATANU RATH
Principal
Apeejay School Bhubaneswar