

APEEJAY SCHOOL BHUBANESWAR

CIRCULAR - INVESTITURE CEREMONY & STUDENT COUNCIL SELECTION; SESSION 2026-27

Ref.No:CIR/030-2026-27

Date: 06-06-2026

Dear Students,

The school is pleased to announce the selection process for the **Student Council Members** for the academic session **2026-27**. The Student Council provides students with an opportunity to develop leadership qualities, responsibility, teamwork, communication skills, and a spirit of service towards the school community.

Students of Classes IX, XI & XII are invited to apply for various leadership positions.

1. STUDENT COUNCIL POSITIONS

A. School Council Posts / Standard	
Head Boy (XII)	Deputy Head Boy (XI)
Head Girl (XII)	Deputy Head Girl (XI)
Sports Captain (XII)	Sports Vice Captain (XI)
Cultural Captain (XII)	Community Welfare Captain (XI)
Chief Editor (XI)	Club Activity Captain (IX)
B. House Council Posts	
House Captain (XI)	
House Vice Captain (IX)	
House Prefect (IX)	

2. ELIGIBILITY CRITERIA

Criteria	Requirement
Classes Eligible	IX, XI & XII
Academic Performance	Consistent academic record with satisfactory performance
Discipline Record	No major disciplinary issues
Attendance	Minimum 85% attendance
Communication Skills	Good speaking and interpersonal skills
Leadership Qualities	Active participation in academics/co-curricular activities
Behaviour & Conduct	Positive attitude and responsible behaviour
Teamwork Ability	Ability to work collaboratively with peers and teachers

3. ADDITIONAL ELIGIBILITY FOR SPECIFIC POSTS

Position	Specific Eligibility
Head Boy / Head Girl	Strong leadership skills and overall excellent school record
Deputy Head Boy / Deputy Head Girl	Responsible, disciplined, and supportive leadership qualities
Sports Captain	Active participation and achievement in sports
Cultural Captain /Activity Captain	Involvement in cultural/literary activities
Chief Editor	Excellent writing, editing, creativity, and communication skills
Community Welfare Captain	Sensitivity towards social service, cleanliness, discipline, and student welfare
House Captain / Vice-Captain / Prefect	Leadership and active participation in house activities

4. SELECTION PROCESS

Step 1: Nomination / Application: Submission of application form

Step 2: Preliminary Screening: Verification of eligibility and discipline record

Step 3: Interaction Round: Leadership and communication assessment

Step 4: Teacher Recommendations: Feedback from teachers and HODs

Step 5: Final Approval: Selection by the Principal and School Committee

5. KEY ROLES & RESPONSIBILITIES OF STUDENT COUNCIL MEMBERS

Leadership

- Demonstrate leadership qualities through responsible behaviour, initiative, and positive influence.

Discipline

- Assist in maintaining discipline during assemblies, events, dispersal, and school hours.

Representation

- Represent the voice, concerns, and suggestions of students respectfully.

School Events

- Assist in organizing and coordinating programmes, assemblies, competitions, and special events.

Teamwork

- Work collaboratively with teachers, house masters, and fellow council members.

Communication

- Communicate instructions and information effectively to students.

Student Motivation

- Encourage participation in academics, sports, cultural activities, clubs, and initiatives.

Campus Responsibility

- Promote cleanliness, punctuality, proper conduct, and respect for school property.

Community Welfare

- Participate in social awareness drives, environmental campaigns, and welfare activities.

Inclusivity

- Support and motivate students from diverse backgrounds and ensure a healthy environment.

Event Management

- Assist in maintaining order, coordination, and student management during events.

Ethical Conduct

- Maintain honesty, integrity, discipline, and confidentiality.

6. IMPORTANT DATES

Activity	Schedule
Issue of Nomination Forms	24 June 2026, Wednesday
Last Date for Submission	02 July 2026, Thursday
Screening & Interaction	03 – 09 July 2026
Final List Declaration	15 July 2026, Wednesday
Investiture Ceremony	31 July 2026, Friday

7. EXPECTATIONS FROM COUNCIL MEMBERS

- Maintain exemplary discipline and regular attendance.
- Display respect towards teachers, students, support staff, and school property.
- Be punctual, responsible, and proactive in assigned duties.
- Maintain academic consistency along with leadership responsibilities.
- Lead by example through positive attitude and behaviour.
- Encourage harmony, teamwork, and inclusiveness.
- Avoid misuse of authority or position.
- Participate actively in all school initiatives and programmes.

Students are encouraged to participate enthusiastically and demonstrate leadership with integrity, dedication, and responsibility.

ATANU RATH

Principal

Apeejay School Bhubaneswar