सत्यमेव जयते

Government of West Bengal
Office of the Director General
West Bengal Fire & Emergency Services
13D, Mirza Ghalib Street, Kolkata – 16

Memo No.: FSR/IND/WB/FES/20192020/71893 **Date : 11-12-2025**

From :
Divisional Fire Officer
Fire Prevention Wing,
West Bengal Fire & Emergency Services

To :
The Authorized Signatory of Apeejay School
Apeejay House, 115, Park Street, Kolkata- 700016

Sub : Renewal of Fire Safety Certificate of an existing B+G+4 storied School Building under group Educational Building in the name & style "THE AUTHORISED SIGNATORY OF APEEJAY SCHOOL" at premises - Apeejay House, 115, Park Street, Kolkata- 700016.

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This is in reference to your AIN 211912506300007934 dated 13-Oct-2025 regarding Renewal of Fire Safety Certificate of an existing B+G+4 storied School Building under group Educational Building in the name & style "THE AUTHORISED SIGNATORY OF APEEJAY SCHOOL" at premises - Apeejay House, 115, Park Street, Kolkata- 700016..

The performance of the Fire Fighting System as incorporated in the building were tested at random and found satisfactorily working condition. In view of the above this office is releasing the **Renewal of Fire Safety Certificate** for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated maintained.

Recommendation:

WITH CONDITION TO REMOVE THE SHED OVER ROOF WITHIN ONE MONTH.

1. Driveway must be free of any type of obstruction for EASY movement of Fire Appliances. Parking will not be allowed on the Driveway.

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2. Basement should not be used other than as shown in approved plan.

3. The Interior finish decoration of buildings shall be made with low flame spread material confirming I.S. Specification.

4. To eliminate risk of Fire Hazards, good Housekeeping both for inside and outside of the buildings shall be strictly maintained.

5. Existing electrical wiring of the whole buildings shall have to be carefully checked for any wear & tear in them, particularly lines above false ceiling and ducts. If required the old electrical lines shall have to be replaced with new electrical lines. Cables shall always be laid in MS conduit pipes continuously bonded to the earth.

6. The Exit Sign & the notice of Fire Fighting, Evacuation from the buildings shall be prepared and displayed at all vulnerable places of the building.

7. The Security Staff shall be conversant with installed Fire Fighting Equipment of the buildings and to operate in the event of Fire & Testing.

8. Mock Fire Practice and Evacuation Drill shall be performed periodically with participants of all the occupants of the building.

9. The electrical installations shall be protected with automatic CO_2 or D.C.P. Extinguisher confirming I.S. specification.

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10. Vertical electrical shaft will have to be sealed at each floor level.

11. A crew of trained firemen shall be maintained round the clock for safety of the building.

12. First Aid Fire fighting system shall be provided as per I.S. specification in floor level of the building.

13. Arrangement shall have to be made for regular checking, testing and maintenance of all the Fire Fighting installation in the buildings to keep them in perfectly good working condition at all the times.

14. Periodical flashing of water from water based system shall be made to maintain the efficient working performance of above mentioned system.

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15. Alternative source of power supply will have to be connected with the Fire Pumps, Fire Detection and Alarm System, signage, emergency light at stair etc.

16. The Fire Safety & Electrical Safety Audit to be conducted at regular interval and to be recorded in the respective maintenance register.

This "Renewal of Fire Safety Certificate" is valid for THREE YERAS and has to be renewed every three years from the date of issuance of this letter. Each time a certificate is to be obtained from the Director General, West Bengal Fire & Emergency Services, regarding performance of all the Life & Fire Safety arrangements and installations of the building.

Valid Upto : 09-Dec-2028

Memo No.:
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Signature Not Verified
Digitally Signed.
Name: NIHAR RANJAN ROY
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Divisional Fire Officer

West Bengal Fire & Emergency Services

Laxmibati Das
PRINCIPAL
APEEJAY SCHOOL
115, Park Street, Kolkata-700016
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